



Imaging Solutions and Services, Inc.

CLIENT-FOCUSED, RESULTS-DRIVEN



# Your New Forwarding Service

## Defeat the Last Bastion of Document Inefficiency

End the manual labor, the headaches and the waste of time and space of your cluttered mailroom. Leave the paper cuts to us and take your digital transformation to the next level.

### The ISSI Digital Mailroom Solution

Part outsourcing service, part RPA and workflow automation technology—and all convenience—our Digital Mailroom Solution will get the paper monkey off your back.



#### **RULES & WORKFLOWS**

What should and shouldn't be scanned, who receives the mail, how will you use the images, what happens to the scanned paper, and system integrations needed.



#### **MAIL PROCESSING**

Your paper mail is sorted, opened, scanned, inspected, and indexed. Also consider outsourcing the processing of emails and attachments.



#### **DATA EXTRACTION**

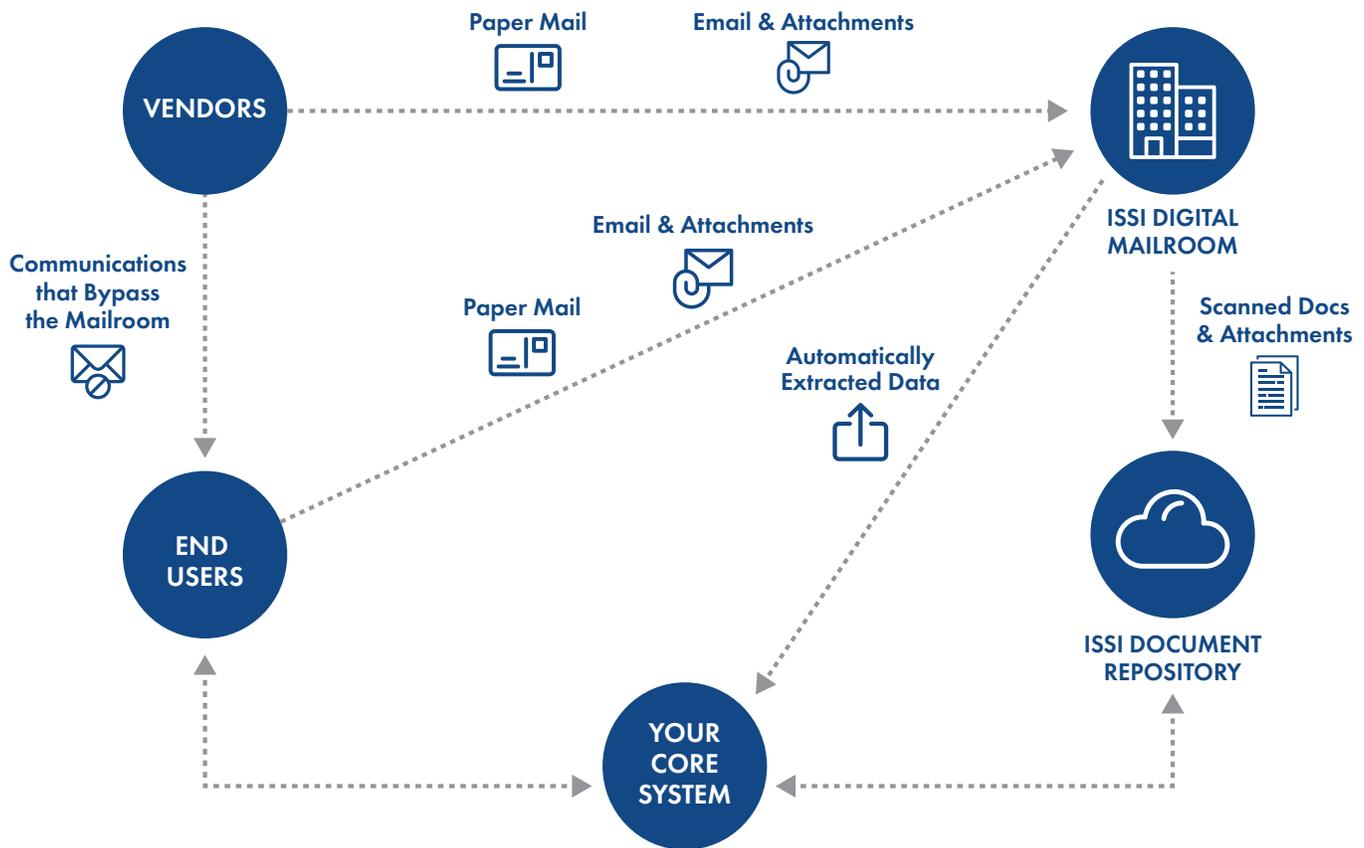
We take your mail (e.g. invoices, claims, forms), automatically extract relevant data, and upload the images and data into your systems (e.g. accounting software, ERP, CRM, HCM).



#### **DOCUMENT ROUTING**

Scanned documents and email are routed to your team members and systems for any processing. These docs can be viewed in your systems through integration.

# How the ISSI Digital Mailroom Solution Works



## What You Can Expect from ISSI

Elevate your productivity by streamlining your mailroom and other processes with the right combination of workflow automation, robotic process automation (RPA), and business process outsourcing (BPO) solutions from ISSI. Your knowledge workers will work smarter when complex business processes are streamlined, paper-free, and unencumbered by tedious and error prone data entry requirements.

We have three processing centers and dozens of employees across the Southern and Mid-Atlantic United States. To ensure the security of your information, we do not operate, nor do we subcontract to offshore resources. More: [www.issi-online.com/digital-mailroom](http://www.issi-online.com/digital-mailroom)

## How Much Will You Save?

Based on our 20 years of experience, our clients have reduced their inbound document capture and processing costs and time by 80 to 90%.

The best way to identify how much you will save is through a Digital Mailroom Audit. ISSI's audit evaluates your mail routing rules, current cost, future savings, processing gaps, and builds the cost-justification needed to get buy-in from your management.



139 Altama Connector, Suite 331, Brunswick, GA 31525

(800) 948-9466 toll-free (901) 767-4636 phone (901) 767-2852 fax [www.issi-online.com](http://www.issi-online.com)